

SHIPPING & DELIVERIES TO & FROM THE ISLAND

Special arrangements must be made for the delivery or receipt of any equipment, goods, displays, or materials sent to or brought onto the island.

All deliveries must be communicated to DNA Events & Travel in advance so the venue can be informed. Failure to do so may result in deliveries being refused or materials not being available when required.

If the required form (as provided via email) is not completed, we cannot guarantee that your requirements will be fulfilled.

DELIVERY DATES

Ideally, all freight should be on the island 10 business days before the event begins, to ensure all necessary items are ready in time for the event.

Freight should be delivered by Friday 26th of February 2027, and will be stored in the island's freight holding facility (located at the Conference Centre, where the Trade Show is held).

DELIVERY ADDRESS & LABELLING

All items sent to the hotel must be clearly marked as follows:

Sending Freight via Road:



Event Manager Name:
Layla Simmons

Conference Name:
Cornetts and Everfresh Management Conference 2027



Hamilton Island Conference Centre
3363 Shute Harbour Road Shute
Harbour QLD 4802



07 4948 9595 (ext. 89595)

Sending Freight via Air:



Conference Name:
Cornetts and Everfresh Management Conference 2027



Hamilton Island Conference Centre
1 Resort Drive
Hamilton Island QLD 4803

Sending Freight via AusPost:



Conference Name:
Cornetts and Everfresh Management Conference 2027



PO Box 148
Hamilton Island QLD 4803

REMEMBER:

- When sending return items, every box will need it's own consignment note attached. You will need to bring these with you.
- The Hamilton Island team will have pallet wrap, sticky tape and scissors etc. to assist with getting the boxes ready for return.

RETURN FREIGHTS

When you are sending freight from Hamilton Island after your event you are required to ensure that all freight is packed, labelled and has a consignment note attached for your freight company for each item.

These consignment notes will not be available on Hamilton Island so you will need to bring these with you. All couriers should be advised of collection from:

Conference Centre, 3363 Shute Harbour Road, Shute Harbour, QLD 4802.

Please schedule your courier pick-up for at least four days after the conference concludes. This allows the Hamilton Island team sufficient time to transport your freight off the island and across to the mainland at Shute Harbour, where it will be available for courier collection.

SUGGESTED COURIER



FREIGHT TIMELINE



Exhibitors ship freight
via road or air



Freight is shipped from the mainland to
the island (by Friday 26th of February)



Freight is stored in on-island
holding facility until bump in.



Return freight is to be organised for
pick up from couriers approx. 4 days
after the event finishes.



Freight is shipped off the
island back to the mainland.



Once the exhibitors have bumped out,
return boxes will be stored until the
end of the event.